

Saving unfinished Healthway applications

Step one: Log into the Healthway grants portal here. Select 'Sign In'.

healthway	Sign In	Sign Up								
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wa.gov.au								Home	Contact healthway.w	ra.gov.au

Step two: Enter your user email and password.

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	healthway						
	Welcome, please sign in!						
E	mail						
	Healthway@healthway.wa.gov.au						
Р	assword						
	······						
	Remember me						
	Sign in						
F	orgot your password?						
	8 ⁺ Sign in with Google						
	Sign in with Facebook						
	Sign in with Twitter						
ſ	Healthway Employee						



You will be presented with a list of your current unfinished applications.

Partnership Applications								
Title	Organisation	Status	Туре	Updated At	Actions			
Community Event	Test	Location Details	Sponsorship	17/04/23 at 16:12	Resume Application Delete			
Arts 2023		Contact People	Sponsorship	17/04/23 at 16:11	Resume Application Delete			
Displaying all 2 sponsorship applications								

Step three: If you wish to save a copy of an application that is still in draft status select the 'Resume Application' button.

Actions	
Resume Application	Delete

You will now be in the draft application.

Step four: Scroll to the bottom of the application page. Select the 'Print' button.

Previous	Save	Save and preview	Print

Step five: On the destination selection of the print page select 'Save as PDF' from the dropdown, then select 'Save'.

Print		5 pages		
Destination	Save as PDF	Ŧ		
Pages	All	-		
Layout	Portrait	Ŧ		
More settings		~	Save	Cancel