

Healthy Spaces - Venues
ID: R-202306-02703
Assessor:

Amount Requested:
Status: Draft

Request Status

Draft

With Applicant

Review

Active

Closed

Before You Begin

Before starting your funding request, please make sure your organisation's details are up to date, such as:

- Latest Financial Statement
- Annual Report or AGM minutes
- Legal signatory details and other governance documents.

If you need to update any of these details, please select [Save and Close] at the bottom of this page and then select your organisation under the Organisation heading in the menu on the left-hand side of your screen.

Your organisation's details will need to be verified by our Customer Service team, which will take up to two business days. You will be able to submit your funding request once your organisation has been validated.

How to Submit

Please click on [Save and Close], and when the page has closed, please click on [Submit] at the bottom of your screen.

Please Note

The Portal does not automatically save your work, so please make sure you click on either [Save] or [Save and Close] button below before you exit out of the Portal.

Bold denotes a mandatory field.

Status

Draft

▼ Table of Contents

Organisation Information

Venue location(s) and number of outlets

Partnerships

▼ Organisation Information

Before starting your request, please review your organisation's details, this includes:

- **Latest Financial Statement**
- **Annual Report or AGM minutes**
- **Latest list of Board and Committee members and other governance documents.**

If you need to update any of these details, please select [Save and Close] at the bottom of this page and then select 'Organisation' in the left-hand menu. Once you can confirm that your organisation's details are up-to-date, please tick the box below.

I have reviewed my organisation's information in the Portal and have provided updated information where needed. False

People added to your organisation using the "Add New" function below will be instantly granted access to the Grants Portal and will be able to view your organisations information including requests, grants and payment information.

Organisation:

Organisation Status:

Warning: Organisation is not in a Validated status. It will need to be validated to submit this request - please follow up on the status of your Organisation, or link one that is validated.

Primary Contact:

Legal Signatory:

Person Applying:

If you are adding a new Legal Signatory, please attach documentation confirming their position by clicking on '+'. Click for more information around Legal Signatories.

LEGAL SIGNATORIES

Delegated Authority

A Delegated Authority can also perform the duties of a Legal Signatory provided they have been given the authority from a Legal Signatory(s). For the purpose of this request, does the Legal Signatory(s) give responsibility for signing the Healthway Grant Conditions, Agreements and acquittal documentation to someone else within your organisation?

Delegated Authority in place?

▼ Venue location(s) and number of outlets

Project Title:

Please select the '+' on the right to enter your venues' details (you can add more than one venue). Please click on save once you have added your venues' details. Once you have added all your venues, please click save at the bottom of the page.

Venue

Total: \$0.00

Additional Venue Information

If relevant, please provide additional information regarding your specific venue(s):

Please click save at the bottom of the page after adding the field above.

▼ Partnerships

We recommend that you consult with your local Health Service Provider and/or the Western Australian School Canteen Association (WASCA) prior to submission of your request. Contact details are provided in the Healthy Venues Guidelines.

Have you liaised with your local Health Service Provider, WASCA or other partner regarding this request? Yes

How many partners?

▼ Co-Supporters

Does your Organisation have any proposed or confirmed dealings, arrangements or contracts with organisations that seek to promote, advertise or endorse alcohol, unhealthy food or drinks, gambling or tobacco/e-cigarette products? Yes

Please complete the following table with the details of any proposed or confirmed dealings/arrangements/contracts whereby you are promoting/advertising/ endorsing/supplying:

- Food and beverages that are low in nutrients and high in kilojoules, saturated fat, added sugar or added salt
- Gambling
- Tobacco/e-cigarette products

Further information can be found in the Co-Supporter policy.

Category may include: Alcohol, Unhealthy Food/Drink, Tobacco, Gambling or Other.

	Category	Product	Brand
1			
2			
3			
4			
5			

You will also need to complete a Co-Supporter declaration providing further details on each arrangement. A copy of the Co-Supporter form is available to download [here](#). Please complete and upload by clicking on the

'+' button on the right.

Co-supporter Declaration Form

DOCUMENTS

▼ Project Details

Please select the primary region in WA that will benefit from this grant.

Who will benefit from this grant? (up to 5):

▼ Documents

Please upload the following by clicking on the '+' button in the relevant sections below:

- Current food and drink outlet(s) menu(s) for each venue
- Photographs of the current food service outlet(s) for each venue
- If your venue has a retail food and drink outlet that is managed by a third party, please attach a written commitment from the food service manager who is contracted to provide retail food at your venue for your 'Healthy Venues Project'
- You are required to complete and submit the Healthway Conditions of Funding form as part of this request. Please note this document must be signed by your relevant Legal Signatory(s). View, download and sign the Healthway Conditions of Funding form here: [Conditions of Funding Form](#) For more information about who can sign the Conditions of Funding click here: [Legal Signatories](#).

Photographs - Food Service Outlet

Food and Drink Outlet Menu

Conditions of Funding

DOCUMENTS

If you have any other supporting documents, please upload them by clicking on the '+' button in the Supporting Documents box below.

SUPPORTING DOCUMENTS