



# Healthy Schools Program

Our **Healthy Schools Program** works in partnership with Western Australian schools to build a healthy and more active Western Australia (WA).

**Applications must be received at Healthway by 5pm, Friday 14 October 2022.**

Please contact Healthway's Health Promotion Team to discuss your ideas prior to developing your proposal on 133 777 or email [healthway@healthway.wa.gov.au](mailto:healthway@healthway.wa.gov.au).

Healthway works in partnership with Western Australian (WA) schools to build a healthy and more active WA. The Healthy Schools Program aims to support schools to develop projects that promote the health of students through activities aligned with the Health Promoting Schools Framework.

These guidelines provide an outline of Healthway's Healthy Schools Program, including details around eligibility requirements, and the application and assessment process.

## About the Healthy Schools Program

Healthway is offering grants of up to \$5,000 to WA schools through the **Healthy Schools Program**. This initiative aims to support schools to develop projects that promote the health of their students through activities aligned with the Health Promoting Schools Framework.

The objective of this program is to fund activities related to the promotion of good health amongst the school community, using a whole-school approach. Applications for Healthy Schools grants should aim to:

- Increase student knowledge and skills.
- Positively change health behaviour.
- Improve student health and wellbeing.
- Implement school policies to create environments that support good health.

The Healthy Schools Program supports our five key priority health areas:



We acknowledge many children and young people face barriers to good health and we remain committed to working with schools and a range of partners to find new and innovative ways to achieve better health for Western Australians that need it the most.

To learn more about how to implement a Healthy Schools project at your school, download the [Healthy Schools Program Toolkit](#). The toolkit has information, resources, and case studies to help you develop your school project and ensure it is aligned to the Health Promoting Schools Framework.

## Eligibility

The Healthy Schools Program is open to all schools across WA. Applications may be submitted by the school, or the school's Parents and Citizens Association.

All schools throughout WA are eligible to apply, and applications are particularly encouraged from schools in rural and remote areas, and those with a high proportion of students from Aboriginal and Torres Strait Islander backgrounds, culturally and linguistically diverse communities and/or others experiencing disadvantage.

### **Funds granted by Healthway can be used as a contribution towards:**

- Resources for classroom activities.
- Prizes or incentives for the students involved in activities.
- Administrative costs associated with classroom activities or publicity, for example: photocopying.
- Establishment of a fruit and vegetable garden (up to \$1,000).
- Up to two days of teacher relief to participate in the preparation and management of the project or staff professional development to support the project (up to \$1,000).
- Materials required to make promotional items, for example: signs.
- Catering expenses for promotional activities/launch of guidelines/parent activities (up to \$100).
- Sporting equipment (up to \$1,000).
- Other equipment costs as a small component of the overall costs (up to \$100).
- Inviting guest speakers (up to \$1,000).

### **Funds cannot be used for:**

- Intrastate/interstate travel and camps or conferences.
- Catering and food for an ongoing activity, for example: breakfast clubs.
- Capital works, equipment, fundraising, purchase of infrastructure or costs associated with running the school or office. This includes items such as vaping detectors or shade sails.
- School activities that form part of the core curriculum (refer to Healthway's [Educational Settings policy](#)).
- The advancement or promotion of religion, religious outlook, or faith-based activities.
- Treatment/rehabilitation/counselling/therapy and direct health service delivery or the provision of food and welfare assistance.
- Projects that are not based on best practice in health promotion.

## Requirements for funding

### Conditions of Funding

- As part of Healthway funding, applicants are required to read and agree to our [Conditions of Funding](#). The Conditions of Funding document that has been signed by the person(s) legally able to enter contracts must be attached to your application.

### Co-Supporters Policy

- Organisations and their affiliates cannot accept any form of funding from tobacco companies or their related foundations or have any direct or indirect arrangements, connections, or dealings with the tobacco industry.
- Organisations may not be eligible for funding if they receive funding or have an association with unhealthy brands or companies (food and drinks, alcohol, and gambling). Please review our [Co-Supporters Policy](#) for more information.
- If applicable, please complete the declaration form relating to supporters that use unhealthy brands (monetary or product) either directly or through a third party. The [Co-Supporter Declaration Form](#) will need to be attached to your application when it is submitted.

### Educational Settings Policy

Applications from educational institutions, or associated organisations, may be considered eligible for funding where the objectives and outcomes of the project have health promotion benefits aligned to Healthway's strategic priorities and target groups, and where the following apply:

- There are health promotion opportunities not otherwise available to a priority target group.
- The activities extend beyond the core business of educational institutions and are not the responsibility of State, Federal, or other funding authorities.
- Participation and development is encouraged across educational institutions, as well as within, and across communities.
- The activities are aligned with the principles of the [Health Promoting Schools Framework](#).

### Working with Children

- Organisations that receive Healthway funding are required to comply with the *Working with Children (Criminal Records Checking) Act 2004* and conduct criminal record checks for employees and volunteers as required. More information is available [here](#).

## Acquittal

At the conclusion of the Healthy Schools grant, schools will need to provide copies of:

- A completed evaluation form to detail what worked well and what could be improved (provided by Healthway).
- Photographs of activities associated with the project.
- A certified financial statement of expenditure as per approved grant allocation.

## Application and assessment process

Applicants are required to complete an application form which is available from Healthway's [website](#). All applications are assessed by Healthway and recommendations are approved by the Minister for Health. During the assessment process we may liaise with other relevant stakeholders including the partners you identify in the application, Lotterywest and/or other funding partners.

We are looking for innovative and clever ideas that respond to the school needs. Projects that have been co-designed by students, staff, parents, and community will be viewed favourably.

### We are looking to fund projects that:

- Aim to improve health and wellbeing or prevent illness in school community.
- Demonstrate engagement with the broader school community and parents.
- Involve partnerships between health or other groups and organisations working in the school setting, or other local schools.
- Can be run as a pilot, which can be used as a model in other schools.
- Use community-based approaches (rather than one-to-one interventions) which address priority health areas.
- Build school environments that support change.
- Explore how to scale-up what works and make it sustainable.

### Your application will be assessed using several criteria including:

- Its focus on a whole-school approach to address the health needs of the school community.
- The potential of the project to increase knowledge, change attitudes or behaviours to improve health.
- The ability of the project or some of the activities to be ongoing after Healthway's initial funding.
- If the project represents good value for money.

## Ready to apply

1. Discuss your proposal with **Healthway's Health Promotion Team** prior to applying on 133 777.
2. Ensure your school can meet the requirements of funding and comply with the program guidelines.
3. Use the **Healthy Schools Grant - Up to \$5,000** application form following this section. All sections of the application form must be completed, and you must submit all the required attachments.
4. Download a copy of the [Conditions of Funding](#) and ensure it is executed by your legal signatory(ies).
5. Ensure you submit the required attachments being:
  - a. Recent bank statement (from your main operating account)
  - b. Conditions of Funding, executed by your legal signatory(ies)
  - c. Co-supporter Declaration Form (only if applicable).
6. Make a copy of the application for your own records and send the original with all required attachments to Healthway via email to [healthway@healthway.wa.gov.au](mailto:healthway@healthway.wa.gov.au) **before the closing date of April 27 2022 at 5pm.**