

# HEALTH PROMOTION EXPLORATORY RESEARCH GRANTS

2020 TARGETED ROUND  
ABORIGINAL HEALTH

**SECTION A** – EXPRESSION OF INTEREST (EOI) GUIDELINES

Healthway, the Western Australian Health Promotion Foundation operates under the *Western Australian Health Promotion Foundation Act 2016* and funds activities relating to the promotion of good health. This includes funding health promotion research projects aligned to Healthway's priority areas outlined in its [Strategic Plan Active Healthy People: 2018-2023](#) available at [www.healthway.wa.gov.au](http://www.healthway.wa.gov.au).

Each year Healthway undertakes one Targeted Research Round to focus on a particular health issue or priority target group where there is a demonstrated need to develop the evidence base to better inform health promotion policy and practice. The 2020 Targeted Research Round focusses on Aboriginal health. A General Research Round is also undertaken and will open in June of each calendar year.

## 1. ABOUT THESE GUIDELINES

These Guidelines provide an outline of the 2020 Aboriginal Health Targeted Research Round including key dates, eligibility, requirements and the application and assessment process.

### Before applying:

1. Consider the eligibility criteria for funding.
2. Read the Healthway Strategic Plan Active Healthy People 2018-2023 for alignment to priority areas and target groups.
3. Consider the key dates for submission of applications as outlined in Section 4.
4. Read the requirements for grants funding including the application and assessment process.

**It is requested that you contact the Health Promotion and Research Team at Healthway to discuss your proposal prior to its submission on 9488 6700 or email [research@healthway.wa.gov.au](mailto:research@healthway.wa.gov.au)**

## **2. THE 2020 TARGETED RESEARCH ROUND - ABORIGINAL HEALTH**

Healthway's 2020 Targeted Exploratory Research Grants will fund eligible organisations for exploratory or formative studies to address gaps in Aboriginal health promotion research. Healthway is seeking projects that can demonstrate the potential and intent to impact policy, programs and practice in Western Australia (WA), and to directly improve health outcomes for the community.

Research projects funded through this scheme will respond to a community driven or identified need and applicants must demonstrate that the research is achievable and realistic within the timeframe and budget.

Applications are being sought for projects specifically targeting Aboriginal health and which address one or more of Healthway's strategic priorities of increasing healthy eating, increasing physical activity, improving mental health, preventing harm from alcohol and/or creating a smoke-free WA.

Key features of these grants include a strong focus on the inclusion of the Aboriginal community in the co-design of the research and culturally secure research methodology. It is expected that the proposed research will also offer consumer engagement and capacity building opportunities for Aboriginal community members.

The funding limit for this scheme is up to \$75,000 (excluding GST) over no more than two (2) years. These grants are primarily intended for salary support, project and support costs.

## **3. APPLICATION AND ASSESSMENT PROCESS**

Applications for Healthway research funding involve a two-stage process: stage one, the submission of an Expression of Interest (EoI) and stage two, the submission of a full application following invitation.

### **Stage 1: EoI Assessment**

EoIs will be assessed in consultation with relevant research experts and external agencies at the discretion of Healthway.

EoIs that adequately address the requirements outlined in section 6 will be invited to submit a (Stage 2) full application. Formal correspondence will be sent through the responsible officer of the administering institution and a Stage 2 application form will be provided. Healthway will provide feedback and guidance on any areas that may need to be addressed in the full application.

### **Stage 2: Full Application Assessment**

All full (Stage 2) applications will be assessed in consultation with relevant research experts, including the Healthway Research Assessment Committee. External agencies may also be consulted at the discretion of Healthway.

Full (stage 2) applications will be scored against the following criteria:

1. Ability to directly improve Aboriginal health outcomes.
2. Development and/or contribution of the research to best practice strategies in Aboriginal health promotion.
3. The quality of the translation plan to demonstrate how the findings have the potential to be integrated to achieve sustainable, Aboriginal community health outcomes.
4. The relevance of end-user partnerships, and appropriateness of the collaboration and engagement strategies.
5. Soundness of rationale and methodology (including literature review, cultural appropriateness, research design, sample selection, methodology).
6. Track record, multi-disciplinary composition (where appropriate) and capability of research team. Performance and outputs from previously held Healthway research grants will be taken into consideration, where appropriate. This will include the quality of reports provided to Healthway from previously held research grants.
7. Appropriateness of the budget, and overall value for money in regard to the contribution of this research to Aboriginal health promotion in WA.

### Board and Ministerial approval

All funding decisions will be made by the Board of Healthway. The Board reserves the right to contact any person or organisation when seeking information on which to base its decisions. Decisions made by the Board also require Minister approval.

## 4. KEY DATES

KEY STEPS	KEY DATES
Expressions of Interest due	Friday 31 January 2020 by 5pm
Announcement of successful Expressions of Interest for Stage 2	Friday 13 March 2020
Stage 2 (full applications) due	Friday 24 April 2020 by 5pm
Announcement of successful grant applicants	September 2020*

\*Please note that this date is an estimate, pending Board decisions and Minister for Health approval.

## 5. ELIGIBILITY

To be eligible for Healthway research funding, there a number of eligibility criteria that applies.

### **Western Australian based research**

- » At least one Chief Investigator must be based and live in WA for the duration of the grant.
- » The first named Chief Investigator and the administering organisation may be based outside of WA as long as the central focus of the research is on WA.

### **Other criteria**

- » Incorporated organisations (includes not for profit, companies and statutory bodies) are eligible to apply for Healthway research funding.
- » Applying organisations must have access to an Institutional Ethics Committee (IEC) to ensure that any project which includes research involving humans is reviewed and approved by that Committee as complying with the relevant National Health and Medical Research Council (NHMRC) Ethics Program.
- » Research groups/organisations or individuals who are receiving support from funding bodies associated with the tobacco industry are not eligible for funding.

## 6. REQUIREMENTS

Research that will NOT be considered for funding:

- » An EoI for the same or a similar study that has already been submitted for an Intervention Research Grant in the same financial year.
- » Clinical or laboratory studies, or trials of treatments and therapies for existing conditions or diseases.
- » Studies that primarily focus on evaluating existing government services or policies will generally only be funded where partnerships are clearly identified with the relevant agencies, there are strong links to health promotion and the proposed translation pathway for the results is described.

To be considered for funding, an EoI MUST:

- » Demonstrate direct relevance of the project to health promotion and Aboriginal health, and an ability for the research to contribute to new evidence that will inform health promotion practice and/or policy.
- » Demonstrate that the research is achievable and realistic within the timeframe and budget.
- » Ensure the proposed research aligns with the National Health and Medical Research Council (NHMRC) [\*Ethical Conduct in Research with Aboriginal and Torres Strait Islander Peoples and Communities: Guidelines for Researchers and Stakeholders 2018\*](#).
- » Demonstrate that the proposed research is needed or led by community.
- » Demonstrate that Aboriginal community members have or will be engaged in the development and implementation of the research and development of a culturally secure research methodology.
- » Have at least one (1) Aboriginal person named as a Chief Investigator.
- » Include an outline for how the results and ongoing outcomes of the research will be provided back to the community.
- » Provide an outline of a translation plan which describes how the research will be translated to inform policy or practice.
- » Demonstrate that the research team has the relevant expertise and is multidisciplinary, where appropriate.

Applications are encouraged for Aboriginal health projects that are aligned with Healthway's strategic priorities of increasing healthy eating, increasing physical activity, improving mental health, preventing harm from alcohol and/or creating a smoke-free WA. However, applications that address other health areas will be accepted.

Applications that demonstrate consumer and/or peer involvement to build research capacity of Aboriginal community members are also encouraged.

## 7. COMPLETING AN EXPRESSION OF INTEREST

Please use the Stage 1 Expression of Interest Form to complete your EoI. Detailed steps on how to complete the EoI form are provided in Section B of these Guidelines.

## 8. SUBMISSION

EoIs should be emailed to Healthway through the responsible officer of the administering institution, generally the Research Grants Office. An electronic EoI in PDF format should be emailed to [research@healthway.wa.gov.au](mailto:research@healthway.wa.gov.au) by **5pm on 31 January 2020**.

The stated space, font and word limitations on the EoI MUST be observed; exceeding the word limits may render an EoI ineligible.

All applicants will be notified 6 weeks from the closing date for the EOI submissions on the outcome of their application.

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**SECTION B** – COMPLETING AN EXPRESSION OF INTEREST

# EXPLORATORY RESEARCH GRANTS

## 2020 TARGETED ROUND – ABORIGINAL HEALTH

Information required	Word/ Character count	Explanation
<b>ADMINISTRATIVE DETAILS</b>		
1. Administering Institution details	Complete table	The full name and address of the institution responsible for administering the grant.  In instances where a research project is to be carried out in more than one location, please only provide one administering institution for each grant.
2. Contact person – Chief Investigator A	Complete table	Full contact details of the Chief Investigator A.
3. Eligibility	Check relevant boxes	Confirmation of the eligibility requirements (explained in more detail in Section 5 of these guidelines).  <i>Please note that Chief Investigators are responsible for ensuring they adhere to eligibility requirements prior to submission. Changes to the list of nominated Chief Investigators in order to adhere to the rules are not permitted after the EoI has been submitted.</i>
4. Project title	75 characters (including spaces)	Nomination of the project title that will be used by Healthway to identify the project.  The title should accurately describe the nature of the project and be understandable to the general community.
5. Alignment with Healthway priorities	Check all relevant boxes	The research alignment to Healthway strategic priorities should be checked on the application form.  For more information on Healthway's strategic priorities refer to the Strategic Plan available at <a href="http://www.healthway.wa.gov.au">www.healthway.wa.gov.au</a>
<b>PROJECT DESCRIPTION</b>		
6.1 Rationale/ justification for the research and intervention	150 words	Rationale for the need for the research, including as identified by the community, where appropriate.  This should include an explanation on what new evidence this research will provide, and how it will improve Aboriginal health outcomes of the target group.
6.2 Describe the proposed research project	200 words	Describe the research project, the main activities and the context and background, where appropriate. This should also identify how Aboriginal community members have or will be engaged in the development and implementation of the research.
6.3 List the proposed research objectives	150 words	State the specific and quantifiable objectives. These can still be in draft form and can be refined in the full application if the EoI is successful.

# EXPLORATORY RESEARCH GRANTS

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Information required	Word/ Character count	Explanation
<b>PROJECT DESCRIPTION (CONTINUED)</b>		
6.4 Research methods	150 words	<p>Summarise the proposed study design, including the instruments and methods of data collection and culturally secure methodology.</p> <p>Scientific rigour will not be assessed in the EoI, so technical and specific detail on sample size, validity, recruitment methods and statistical power calculations are not required here.</p>
6.5 Research outcomes, and benefits to the WA community	200 words	<p>Explain how this research will be used and contribute to best practice in health promotion and improving Aboriginal health outcomes in WA.</p>
<b>PROPOSED TRANSLATION STRATEGIES</b>		
7. Research translation strategies	300 words	<p>Outline the translation plans for the results of the study to influence programs or activities in the WA community.</p> <p>Describe the programs or policies currently operating and by whom, to demonstrate how the research will add value to existing work or inform policy or funding priorities in WA.</p> <p>Outline strategies for communicating research outcomes to the community and providing a feedback loop of information to ensure ethical practice.</p>
<b>COLLABORATION AND PARTNER AGENCIES</b>		
8. Partnerships with relevant agencies, organisations and Aboriginal community	Complete table	<p>All applications are required to include partnerships with relevant individuals and/or organisations that can translate the findings into policy or practice. Please provide the name/s of the individual and/or health organisation, and detail the nature and level of support that will be provided to the proposed research. Partnerships can be under negotiation and unconfirmed in the EoI, but must be confirmed upon submission of the full application.</p> <p>Applicants must detail the contacts made and the approaches used to gain and maintain the support of the Aboriginal community including how long relationships have been in place to ensure that the research is undertaken in a culturally appropriate and safe way, in line with the <i>NHMRC Ethical conduct in research with Aboriginal and Torres Strait Islander Peoples and communities: Guidelines for researchers and stakeholders 2018</i>.</p> <p>It is desirable that key partners be appointed to the research team, advisory committee or steering group.</p>

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Information required	Word/ Character count	Explanation
<b>CHIEF INVESTIGATIONS AND THE RESEARCH TEAM</b>		
9. Chief Investigators and the Research Team	Complete table	<p>List all Chief Investigators and other members of the research team. Space is provided for four Chief Investigators and six Associate Investigators however additional members of the research team may be included if their roles are justified. It is generally expected that Chief Investigators will have a significant role in implementing and guiding the research project. At least one Chief Investigator must be based and reside in WA for the duration of the grant. In addition, at least one Aboriginal person should be named as a Chief Investigator.</p> <p>An Associate Investigator is defined as an investigator who provides some intellectual and/or practical input into the research and whose participation warrants inclusion of their name on publications.</p> <p>All applications are required to have a multi-disciplinary team, where appropriate, for example an epidemiologist, statistician, health promotion researcher and a health promotion practitioner. The team must include at least one Aboriginal community member. Please identify the skills on the research team.</p>
<b>INDICATIVE BUDGET</b>		
10. Budget	Complete table	<p>Provide an indicative cost of the research project including the total amount requested from Healthway and the total in-kind and cash committed by other partners. Please note that Healthway will not generally support salary costs in the grant at a Professor or Associate Professor level and salary on-costs are capped at 30%.</p> <p>Do not include GST in the budget.</p>
11. Dates	Complete table	Please outline the proposed start date and finish date of the study. The start date must be on or after 1 October 2020 due to the assessment and approval processes.
<b>OTHER FUNDING</b>		
12a. Submission of application to other Funders		Only complete this section if the same application is being submitted for <b>total</b> funding to another funding body.
12b. Other Funding Partners		Healthway encourages joint funding of health promotion research. Jointly funded applications will be considered where the major emphasis of the research is health promotion and such applications should <b>clearly identify</b> which of the project objectives can be achieved should the application for funding from other partners be unsuccessful.

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<b>CERTIFICATION</b>		
13. Signatures of Chief Investigators and Certification by the Administering Research Office		<p>The EoI is invalid without the signature(s) of those listed as Chief Investigator(s), and the Administering Organisations Research Office, who is certifying that the facilities are available are appropriate to meet the needs of the project.</p> <p>Electronic signatures will be accepted.</p> <p>Where applicants are not formally attached to institutions, they should indicate whether they have access to appropriate facilities to undertake the research proposal.</p>