

Status

Draft

### Before You Begin

Before starting your funding request, please make sure your organisation's details are up to date, such as:

- Latest Financial Statement
- Annual Report or AGM minutes
- Legal signatory details and other governance documents.

If you need to update any of these details, please select [Save and Close] at the bottom of this page and then select your organisation under the Organisation heading in the menu on the left-hand side of your screen.

Your organisation's details will need to be verified by our Customer Service team, which will take up to two business days. You will be able to submit your funding request once your organisation has been validated.

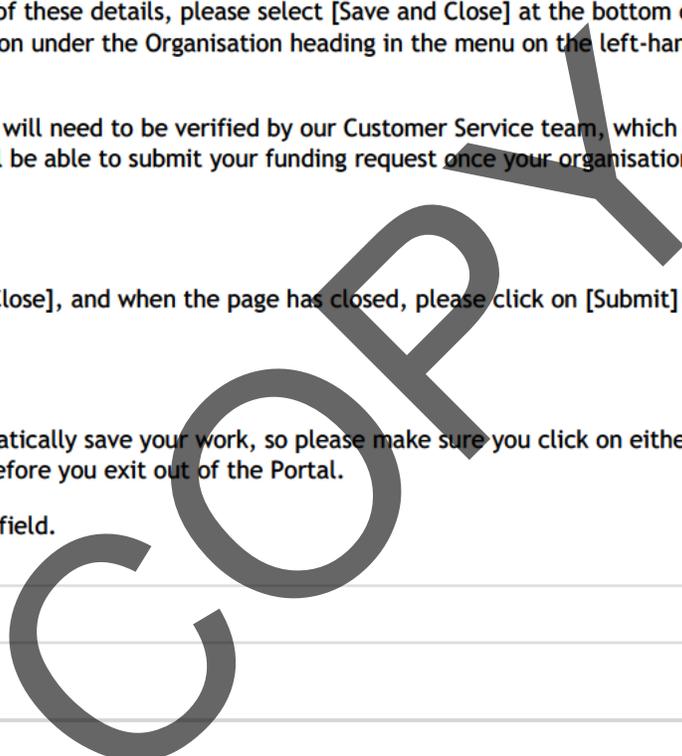
### How to Submit

Please click on [Save and Close], and when the page has closed, please click on [Submit] at the bottom of your screen.

### Please Note

The Portal does not automatically save your work, so please make sure you click on either [Save] or [Save and Close] button below before you exit out of the Portal.

Bold denotes a mandatory field.



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## ▼ Organisation Information

Before starting your request, please review your organisation's details, this includes:

- Latest Financial Statement
- Annual Report or AGM minutes
- Latest list of Board and Committee members and other governance documents.

If you need to update any of these details, please select [Save and Close] at the bottom of this page and then select 'Organisation' in the left-hand menu. Once you can confirm that your organisation's details are up-to-date, please tick the box below.

I have reviewed my organisation's information in the Portal and have provided updated information where needed.  False

People added to your organisation using the "Add New" function below will be instantly granted access to the Grants Portal and will be able to view your organisation's information including requests, grants and payment information.

Organisation:

Organisation Status:

Warning: Organisation is not in a Validated status. It will need to be validated to submit this request - please follow up on the status of your Organisation, or link one that is validated.

Primary Contact:

Legal Signatory:

Secondary Legal Signatory:

Person Applying:

If you are adding a new Legal Signatory, please attach documentation confirming their position by clicking on '+'. Click for more information around Legal Signatories.

LEGAL SIGNATORIES

Delegated Authority

A Delegated Authority can also perform the duties of a Legal Signatory provided they have been given the authority from a Legal Signatory(s). A copy of the Delegated Authority form can be found [here](#). For the purpose of this request, does the Legal Signatory(s) give responsibility for signing the Healthway Grant Conditions, Agreements and acquittal documentation to someone else within your organisation?

Delegated Authority in place?

▼ Request Details

Project Title:

*Sporting Club without Canteen:* A registered sporting club without a canteen or kiosk may apply for \$2,000 to undertake simple healthy eating actions.

*Sporting Club with Canteen:* A registered sporting club with a canteen or kiosk may apply for \$4,000 to

support healthy eating actions and to upgrade canteen kiosk facilities to support the sale of healthy items.

*District Sporting Association with Canteen:* A registered District Sporting Association with a canteen or kiosk may apply for \$4,000 to support healthy eating actions and to upgrade canteen kiosk facilities to support the sale of healthy items.

**Organisation Type:** Sporting Club with Canteen

Please detail the name of the competition in which your club competes.

The Healthy Sports program must be delivered across two competition seasons.

Please provide these dates below.

**Start Date:**

**End Date:**

### ▼ Healthy Eating Actions

If successful in receiving funding, the following actions are compulsory. By accepting funding, you agree to:

Encourage a culture where members chose healthy food and drink options pre, during and post the game e.g. promote the use of team fruit rosters (instead of lollies) during and after team sports. Please explain how you will do this.

Sign and commit to a Healthy Clubs Pledge. No

Appoint a Healthy Club Co-ordinator. No

Have at least one club member complete the Fuel to Go & Play Club Official and Stakeholder training (ideally the Healthy Club Coordinator). No

Have at least one representative complete the Fuel to Go & Play Canteen and Food Service Staff training. No

Educate and empower our members to make healthy choices. No

Host a healthy food and drink activation. No

Review our menu (with the Fuel to Go & Play team using the Traffic Light System of categorising food and drinks (includes pre-packaged food and drinks and recipes): No

Make changes towards a healthy food and drink menu. No

Sugary drinks may not be displayed (but can still be sold). No

Remove any unhealthy brand advertising by replacing prominent unhealthy advertising/brands with healthy educational tools (posters, healthy foods/drinks). No

Please provide further details on any other strategies your club is planning on undertaking around promoting healthy food and drinks.

## ▼ Budget

Give a specific breakdown of how the money will be spent in the table below. The total cost requested from Healthway should not exceed \$2,000 for Sporting Club without a Canteen and \$4,000 for Sporting Club with a Canteen and District Sporting Association with a Canteen. Refer to the **Healthy Sports Guidelines** for more information.

Your club may be able to achieve the following (see the Healthy Sports toolkit for more ideas):

- Healthy catering at presentations
- Healthy half time snacks
- Healthy post game snacks
- Nutrition seminar/ education session
- Appoint a Healthy Club Coordinator
- Upskill and education sessions for parents, guardians and club volunteers

If needed, you can also purchase equipment for your canteen or kiosk to assist in the preparation and promotion of healthy food and drink options. Please add this to the budget below.

*Do not include GST. Healthway will gross-up your grant by 10% if your club or district association is registered for GST.*

**Total requested from Healthway:** \$0.00

**Total cost of the project:** \$0.00

	Description of initiative	Service or product description	Amount requested from Healthway
1			
2			
3			
4			
5			

## ▼ Co-Supporters

**Does your Organisation have any proposed or confirmed dealings, arrangements or contracts with organisations that seek to promote, advertise or endorse alcohol, unhealthy food or drinks, gambling or tobacco/e-cigarette products?**

## ▼ Requirements of Funding

To ensure funded activities align with Healthway's core purpose of promoting and facilitating good health, a number of minimum requirements are applied as a condition of all funding.

Is your Organisation able to adhere to Healthway's Minimum Health Requirements policy? You can find the policy [here](#).

**Answer:**

▼ Project Reach

Please enter the number of your registered members (players only) in the fields below.  
Please enter 0 if not applicable.

Early Years (children 0-5 years of age):

Children (6-12 years of age):

Young People (13-17 years of age):

Adults (18-54 years of age):

Seniors (aged 55+):

Total: 0

▼ Priority Population

Early Years (children 0-5 years of age)	
Children (6-12 years of age)	
Young People (13-17 years of age)	
Aboriginal and Torres Strait Islander People	
Rural and Remote Communities	
Culturally and Linguistically Diverse Communities (CALD)	
People Experiencing Disadvantage	
People With Disabilities	
LGBTQIA+ Community	
<b>Subtotals</b>	0
<b>Total</b>	0

Please select the primary region(s) in WA that will benefit from this grant.  
Note: if more than three regions apply, please select Statewide.

▼ Documents

Conditions of Funding

You are required to complete and submit a [Healthway Conditions of Funding form](#) as part of this request. Please note this document must be signed by your legal signatory(s). [Click here for more information about who can sign the Conditions of Funding.](#)

Organisation/entity type	Signatory requirements
Incorporated groups	President/Chairperson and co-signed by a committee member
Aboriginal Corporations For Profit Company Not for Profit Companies Not for Profit Trusts	Two Directors, or One Director and a Company Secretary
Local Government Authority (LGA)	Chief Executive Officer

Legal Signatory(s) listed against your organisation:

Delegated Signatory(s) listed against your organisation:

Please note: if your Condition of Funding is not signed by the correct legal signatory(s), your request may be delayed.

### Conditions of Funding

CONDITIONS OF FUNDING

If you have any other supporting documents, please upload them below.

SUPPORTING DOCUMENTS

Please click on [Save and Close], and when the page has closed please click on [Submit] at the bottom of your screen.