

Healthy Research Program

Healthway's Visiting Fellow Guidelines

Healthway, the Western Australian Health Promotion Foundation, operates under the Western Australian Health Promotion Foundation Act 2016 and funds activities relating to the promotion of good health.

Healthway provides grants to a range of organisations in Western Australia (WA) to support efforts to encourage healthy lifestyles.

Guidelines

Expressions of Interest are invited from organisations/institutions wishing to invite a leading expert in an area relevant to health promotion research or practice to WA for a period of up to three (3) months to work with local health promotion groups.

The program aims to increase the WA workforce's skills and expertise to deliver evidence-based health promotion and contribute to health promotion policy and practice in WA. The Visiting Fellow will have health promotion experience and skills which will benefit the local research and health promotion community, disciplines outside health promotion, and other relevant organisations, including state and local government, and not-for-profit agencies.

The primary focus of the visit will be for the Visiting Fellow to work closely with several key health promotion teams, and other relevant sectors to support and inform their work within WA. It is also expected that the Visiting Fellow will deliver seminars and/or workshops for the public, the health promotion and broader WA community, and/or other relevant organisations.

Research institutions and community groups, agencies, or other non-government organisations are encouraged to apply in partnership to Healthway to host the Visiting Fellow. This approach is designed to maximise the impact for the WA community and facilitate the application of theoretical knowledge and evidence to policy or practice in WA. The host institutions/organisations will be required to collaborate with key stakeholders, including Healthway, on the planning, organisation, and promotion of the Visiting Fellow's schedule. The Visiting Fellow can be based at one or both of the partnering institutions/organisations.

Healthway Priorities

A Visiting Fellowship will only be awarded if the proposed program is directly relevant to health promotion policy, practice and/or research in WA. Whilst not a guarantee of funding, the Visiting Fellow's primary area of expertise, and the activities undertaken should be aligned to at least one of Healthway's priority health areas of **creating a smoke-free WA, preventing harm from alcohol, increasing healthy eating, increasing physical activity, improving mental health and Aboriginal health.** In exceptional circumstances, Healthway may consider applications focusing on significant emerging public health issues where there is a strong demonstration of need within the WA community.

International Fellows are encouraged, however Visiting Fellows based within Australia (outside of WA) may also be considered.

Healthway particularly encourages the Visiting Fellow's program of activities to include meetings and visits to relevant organisations in rural and remote areas of WA. Face-to-face and virtual sessions are encouraged to increase the reach and engagement of the Visiting Fellow with the WA health promotion community.

Visiting Fellows that have the expertise required to build knowledge translation capacity in the WA community are also encouraged.

Submission process and timeline

Please submit:

- The Visiting Fellow Application cover sheet ([Apply for a Visiting Fellowship grant - Healthway](#))
- An Expression of Interest summarising the proposed Visiting Fellowship program.
- The Visiting Fellows Curriculum Vitae.

A summary of the proposed Visiting Fellowship program should be provided under the following headings:

1. Visiting Fellow

- Full name and title of proposed Visiting Fellow
- Present position, department, and organisation/institution, state, and country of residence
- Area of expertise and relevance to health promotion and Healthway's priority area/s
- Present and past achievements in research and/or practice relevant to health promotion
- Expertise and qualities this individual can bring to health promotion in WA

2. Objectives

Provide a summary of the objectives and likely benefits of this program to health promotion in WA. Include details of the organisations the Visiting Fellow will work closely with, and the anticipated health promotion benefits for participants and the broader community in WA.

3. Schedule/Timeline

Provide an outline of the proposed schedule for the Visiting Fellow. Include preliminary titles and topics for seminars and workshops and indicate the proposed format (i.e., online, or face-to-face).

The Visiting Fellow is encouraged to stay for a minimum of four weeks (and up to three months maximum), however, in exceptional circumstances consideration may be given to supporting a shorter stay.

In line with Healthway's commitment to support health promotion activities in regional WA, applicants are encouraged to include at least one regional visit in the proposed schedule and demonstrate links with relevant regional agencies.

Suggested or potential activities for the Visiting Fellow may include:

- Providing a public lecture at the beginning of the visit used to help promote the schedule of activities being undertaken.
- Delivering a short course. Consideration could also be given to offering this course for credit through a university extension program.
- Hosting a round table discussion following the first public talks, including relevant health professionals wishing to meet the Visiting Fellow.
- Contributing to a policy development forum, strategic planning, or program planning activity.
- Pursuing opportunities to provide expert comment to the media, on issues related to Healthway's priority areas and the Visiting Fellow's program of activities.

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Please also include a suggested timeline and proposed dates for the visit.

4. Budget

Provide a detailed budget. Include the professional stipend plus travel expenses and accommodation for the Visiting Fellow. **The maximum budget is \$35,000.**

5. Partner details

- Name(s) of the additional organisations applying to host the Visiting Fellow, in partnership with the host/administering organisation nominated on the cover sheet. Include the names and positions of those responsible in each organisation for coordinating the schedule and program of activities.
- Describe how the organisation(s) will collaborate to plan, organise, and promote the Visiting Fellow's schedule in WA and nominate the organisation(s) where the Visiting Fellow will be based.

SUBMISSION

The Expression of Interest should be no more than five pages (excluding the cover sheet and curriculum vitae). Please email the application to healthway@healthway.wa.gov.au at least five calendar months before the proposed visit is to commence.

The assessment and approval process will take approximately two to three months.

Applications will be assessed by Healthway. External agencies, experts and project partners may also be consulted at the discretion of Healthway.

CRITERIA FOR ASSESSMENT

- Relevance of the program to Healthway's health promotion priorities.
- Proposed Visiting Fellow's expertise.
- Practical value of the program including potential to increase skills in health promotion and knowledge translation within WA, with benefits for the broader community.
- Scope of the program, including potential to benefit a range of groups working in health promotion research and practice in WA.
- Planned involvement with health promotion and other groups/organisations in WA, (beyond the host agencies) to ensure applicability and benefits of the program to the health promotion sector.
- Relevance and strengths of the host agencies, and their collaborative approach to hosting the Visiting Fellow.

RESTRICTIONS

Grants will not be made to research groups/institutions or individuals who are receiving support from bodies associated with the tobacco industry or other harmful industries including unhealthy food and drink, alcohol and gambling industries.

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The Visiting Fellow's travel and program of activities are expected to comply with current State and Commonwealth COVID-19 measures.

For any queries, please email research@healthway.wa.gov.au or phone 133 777.